

E-filing in Pima County Superior Court

Civil Initiating and Subsequent Filings



Agenda

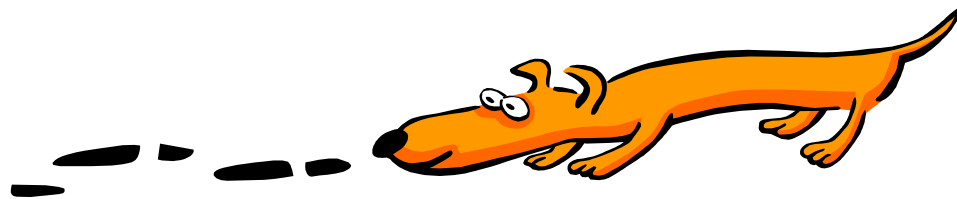
- Overview of AZTurboCourt
- Administrative Order Summary
- Summary of Pima County Application
- Payment Processes
- Registration in AZTurboCourt
- AZTurboCourt Demo
- Q & A

The Big Picture

- Web-based application
- Planning in progress to allow E-filing in all case types and all Arizona courts (except federal)
- Statewide access; one registration
- Increased efficiency (for filers and courts)

Form Set Number

- Generated by AZTurboCourt to track submissions
- Enables quick reference for filers and customer support
- Select **List My Forms** to view all form set numbers.



Where is AZTurboCourt available?

- Maricopa County Superior Court
 - Civil Subsequent filings
 - Tax Cases
- Court of Appeals Division One
- Arizona Supreme Court
- Justice Courts (print forms)
 - All Justice Courts except Yavapai
- Coconino County Superior Court (print forms)
 - Family Law

And now Pima County Superior Court!

Acceptable Document Types

- Pima County, Court of Appeals Division One, Arizona Supreme Court
 - **PDF** (lead/supporting documents)
 - **DOCX** (lead/supporting documents, proposed orders)
 - **ODT** (lead/supporting documents, proposed orders)
- Maricopa County
 - PDF (lead/supporting documents)
 - Proposed Orders ONLY - .DOC and .DOCX

Fee Associated with Delivery

- 4.5% of the filing fee is applied as an application fee when submitting a case initiation formset (\$11.00)
- \$6.00 application fee applies for each subsequent attached
- \$2.00 application fee for stand-alone proposed orders
- \$6.00 per formset if you choose to use the e-service functionality
- These funds will:
 - Support electronic filing and document access services offered by AZTurboCourt
 - Enable system enhancements to be made over time
 - Enable expansion to other courts and additional case types
 - Maintain Help Desk Customer Support for AZTurboCourt users

Pima County Enhancements

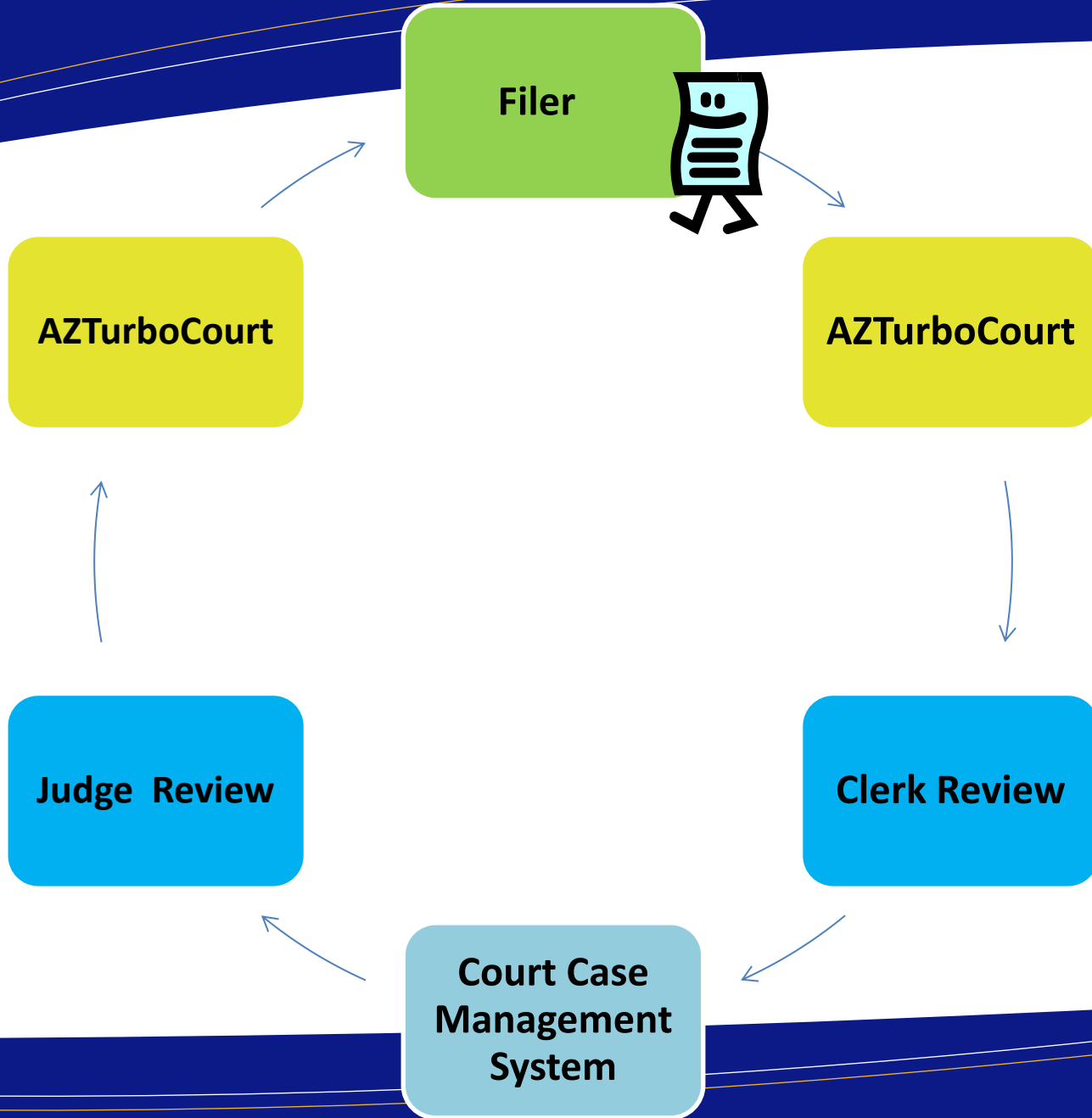
- Case initiation
- System generated documents:
 - Civil Cover Sheet
 - Summons (issued)
 - Subpoena (issued)
 - Certificate of Compulsory Arbitration (file stamped)
 - Notice of Provisional Remedy (issued) Case initiation
- Ability to attach multiple documents
- Judge Action Indicator
- Party Matching
- .DOCX, PDF, ODT document formats



Administrative Order Overview

- Dates
- Exceptions
- Fees
- Electronic Signatures
- Date and Time of File Stamp
- Copy for the Court
- Interruption of Service





How do I know when my Proposed Order has been signed?

<input type="checkbox"/> TurboCourt Customer Service	▶ AZTurboCourt E-Filing Courtesy Notification	1/26/15
<input checked="" type="checkbox"/> EClerk@cosc.pima.gov	▶ Efiled document accepted - Formset 29012, Case C20141335 for ANDREA WATTERS	1/26/15
<input type="checkbox"/> TurboCourt Customer Service	▶ E-Filing Status: Documents Processed	1/26/15

Efiled document accepted - Formset 29012, Case C20141335 for ANDREA WATTERS

 **EClerk@cosc.pima.gov** (EClerk@cosc.pima.gov) [Add to contacts](#) 1/26/15 | Documents
To: attorneytester@outlook.com

1 attachment (10.5 KB) Outlook.com Active View

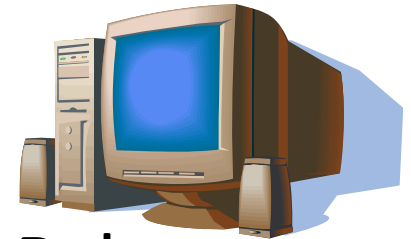
 **19231753.PDF**

[Download as zip](#) [Save to OneDrive](#)

Efiled document accepted - Formset 29012, Case C20141335 for ANDREA WATTERS

Note, this email was sent from an unattended mailbox, so please do not reply to this email.

Financial Processing



- Pay online via PayPal today
- Reconciliation of AZTurboCourt to PayPal
- Reconciliation of PayPal to Credit Card or Bank Statement
- May take up to 3 days to verify initial payment setup
- Visit azcourts.gov/azturbocourtinformation for financial processing instructions

Decisions to Make

- One PayPal account or multiple PayPal accounts?
 - One - easier for billing/reconciling
 - Multiple - segregate access to specific cards or accounts
- Which email to associate PayPal Account to?
 - Emails generated for each payment and go to this account
 - Consider a centralized email that multiple people can access
- Associate PayPal with a credit card or with a bank account

AZTurboCourt Registration*

*If you have previously registered in AZTurboCourt you will not have to register again.

Administrative User Registration

- First person to register
- Adds other users
 - Designates Administrative or Basic
- Input firm information
 - Email address = default email (courtesy notifications)
- Usernames must be unique
 - Password = case sensitive
 - Login name = not case sensitive

Administrative User		Basic User
View all form sets created by all users associated with the firm		View only form sets created by this user account
Create new users		N/A
Inactivate users in the system		N/A
Change user access level		N/A
Change user passwords		Change own password
Edit firm account information		N/A
Change profile information for all users (individually)		Change profile information related to this user account
Change email preference only for this admin user account		Change email preference

AZTurboCourt E-filing Demonstration



Person/Attorney Filing: John Doe
Mailing Address: 1212 CAMPBELL AVE STE 101
City, State, Zip Code: TUCSON AZ 12345
Phone Number: (555)5555555
 Representing Self, Without an Attorney
(If Attorney) State Bar Number: 333008 Issuing State: AZ
Attorney E-Mail Address: johndoe@noemail.com

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF PIMA**

THE PENGUIN AKA OSWALD-COBBLEPOT-THE-PENG, et al.
Plaintiff(s),

Case No. C20153049

V.

SUMMONS

DEEP FREEZERS OF MR FREEZE CRYOGENICS LABS FOR HUMAN CRYOGENICS OF THE FUTURE GOTHAM, et al.
Defendant(s).

To: DEEP FREEZERS OF MR FREEZE CRYOGENICS LABS FOR HUMAN CRYOGENICS OF THE FUTURE GOTHAM

WARNING: THIS AN OFFICIAL DOCUMENT FROM THE COURT THAT AFFECTS YOUR RIGHTS.
READ THIS SUMMONS CAREFULLY. IF YOU DO NOT UNDERSTAND IT, CONTACT AN ATTORNEY FOR
LEGAL ADVICE.

1. A lawsuit has been filed against you. A copy of the lawsuit and other related court paperwork has been served on you with this Summons.
2. If you do not want a judgment taken against you without your input, you must file an Answer in writing with the Court, and you must pay the required filing fee. To file your Answer, take or send the papers to Office of the Clerk of the Superior Court, 110 West Congress Street, Tucson, Arizona 85701 or electronically file your Answer through AZ TurboCourt at www.azturbo court.gov.
Mail a copy of the Answer to the other party, the Plaintiff, at the address listed on the top of this Summons.
Note: If you do not file electronically you will not have electronic access to the documents in this case.
3. If this Summons and the other court papers were served on you within the State of Arizona, your Answer must be filed within TWENTY (20) CALENDAR DAYS from the date of service, not counting the day of service. If the papers were served on you outside the State of Arizona, your Answer must be filed within THIRTY (30) CALENDAR DAYS, not counting the day of service.

Requests for reasonable accommodations for persons with disabilities must be made to the court by parties at least 3 working days in advance of a scheduled court proceeding.

GIVEN under my hand and the Seal of the Superior Court of the State of Arizona in and for the County of Pima
August 19, 2015

John Roe
Clerk of the Superior Court
By: John Poe
Deputy Clerk



FILED
TONI L. HELLON
CLERK, SUPERIOR COURT
11/12/2013 12:21:33 PM
BY: ALAN WALKER
DEPUTY

Person/Attorney Filing: Danielle A Gross
Mailing Address: 1 Attorney way
City, State, Zip Code: Peoria, AZ 85023
Phone Number: (222) 222-2222 X2222
 Representing Self, Without an Attorney
(If Attorney) State Bar Number: 035216, Issuing State: AZ
Attorney E-Mail Address: AOCTester2@hotmail.com

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA

IN AND FOR THE COUNTY OF PIMA

DENTS & DINGS DD VS. GEORGE G GANNOUT, MD ET AL. Case Number C20117674

**CONTROVERTING CERTIFICATE OF
COMPULSORY ARBITRATION**

I certify that I am aware of the dollar limits and any other limitations set forth by the Local Rules of Practice for the Pima County Superior Court, and I further certify that I do controvert or dispute plaintiff's Certificate of Compulsory Arbitration in which plaintiff states that this case IS NOT subject to compulsory arbitration, as provided by Rules 72 through 77 of the Arizona Rules of Civil Procedure.

I dispute the Certificate of Compulsory Arbitration for the following reasons:
Plaintiff's damages exceed compulsory arbitration limits.

RESPECTFULLY SUBMITTED this November 12, 2013

By: Danielle A Gross /s/
Attorney name/Person Filing

Related Websites

- www.turbocourt.com
- www.azcourts.gov/azturbocourtinformation
- www.paypal.com/101
 - 1-877-672-9725 – Customer Service

Customer Support

Available Mon-Fri 7:00am-6:00pm

1-800-720-7743

support@courts.az.gov



Questions?

